

ANNUAL GENERAL MEETING

MINUTES

Friday 26th October 2018 7pm – 9 pm



Meeting opened at 7.00 pm

1. WELCOME

Tim Jackson, Chairperson of the Lighthouse Disability Board, extended a warm welcome to Board members, Lighthouse Disability members, clients, families, staff and volunteers.

BOARD MEMBERS PRESENT:

Tim Jackson, Antonio Dottore, Lea Stevens, Matthew King, Corey Martin, Wayne Gibbings, Tony Russo (Board Members)

MEMBERS OF LIGHTHOUSE DISABILITY PRESENT:

Chris and Sue Andrews, Steve Denholm, Marj Ellis, Barry Bishop, Kathleen Kuhn, Raelene and Dennis Luestner, Gill Halliday.

APOLOGIES:

Sarah Scammell, Karen Polkinghorne, Amanda Patterson, Karen Collins, Sharon Williams

NON-MEMBERS

Tad Gladys, Chris Bowden, Rikki Starr

Tim acknowledged that we were meeting on Kurna land and paid respect to elders past, present and emerging and to their cultural heritage, beliefs and relationships with the land.

Tim explained the 2018 AGM format was a departure from previous years and two rooms were operating simultaneously. One in which the clients were enjoying music and dancing and the room for the formal part of the AGM. He encouraged those present to enjoy the artwork, painted by Lighthouse Disability clients, which was on display in the foyer.

2. **Draft Minutes** of the AGM held on Friday 10th November 2017 had been distributed to members prior to the meeting and copies were available at the meeting. Members were invited to seek clarification on any matters in the Minutes. No matters were raised.

Motion:

That the Minutes of the AGM held on 10th November 2017 be confirmed as a true and accurate record of the meeting.

Moved: Sue Andrews moved

Seconded: Lea Stevens seconded this motion.

Members were asked to indicate if there was support for this motion and the motion was carried.

3. PRESENTATION OF REPORTS

Tim Jackson, Chairperson of the Board, presented the report from the Chair and the CEO.

Key points made by Tim included;

- An acknowledgement of the sad loss of Lighthouse Disability's previous Chairperson, Brenton Wright, who passed away 12 months ago. His contributions were much appreciated.
- Thanks to the CEO Marj Ellis for her work on behalf of clients, staff and the Board.
- An acknowledgement of Lighthouse Disability Patrons The Hon Hieu Van Le and Kelly Vincent.



- Thanks to Lighthouse Disability clients for trusting the organisation and everyone who contributed to the organisation, including contractors and suppliers
- A tribute to the work of previous Board members, Dana Shen and Kim Shreve and that of current Board members.
- Recognition of members of the Family Advisory Committee for their time and contributions.
- Thanks to staff for their efforts in the challenging NDIS environment.
- Thanks to the 50+ volunteers who contribute and make a difference to the lives of Lighthouse Disability clients.

Tim posed the question of whether the Board had met its Objectives under the Constitution and was satisfied that it had. Evidence of those outcomes are documented in the Annual Report. It has been a big challenge for Lighthouse Disability staff to manage the transition to the NDIS. Tim indicated that he was proud of how this had been achieved and how families have been supported through this period.

Other points of note are that;

- The Enterprise Bargaining Agreement is close to being resolved after protracted discussion.
- Feedback from the Government about the Lighthouse reputation during this NDIS transition period has been positive
- Site visits have impressed Tim and he acknowledged that our workforce is our strength.
- There are some challenges such as staff retention and the culture of the organisation continues to evolve. Systems and processes still need refinement.

Tim outlined some priorities for the next 12 months;

- The continuing transition to the NDIS
- The retention of clients
- Leadership
- The future of Lighthouse Disability and its strategic direction
- Housing - quality & future partners
- The devolution of DHS 24/7 services and implications for Lighthouse Disability
- Democracy and Lighthouse Disability

Tim posed another question which was how democratic do we want the Organisation to be? Organisations in the UK are leaving the public sector and ownership is being taken on by members and or employees.

Key issues for the next 5 years

- All of the above
- The second wave transition to the NDIS, including DHS clients transferring to Lighthouse Disability

In closing Tim thanked Board members again and said he was very proud of the work they had completed during the past 12 months.

Tim invited any comments or questions. None were raised.

Tim invited Matt King (Chair of the Finance Committee) to present the Finance Report.

Matt said it was his privilege to present his second report. He noted a surplus of \$113,000 which was less than the 16/17 financial year sum of \$149,000. The net cash generated from operating expenses was \$1.4 million.



He acknowledged that there has been lots of work involved in understanding the transition to the NDIS which has been slower than expected. He felt the uncertainty had been well managed and progress has been made. He thanked the Lighthouse Disability Finance team and everyone on the Finance Committee for their hard work.

He noted that the Committee will undergo a strategic planning process in the near future. Tony Russo, Tim Jackson, Marj Ellis and Karen Polkinghorne and her team will be involved.

Matt invited any comments or questions. None were raised.

Motion:

That the reports of the Chairperson (and CEO) and Chair of the Finance Committee for 2017/18 be accepted.

Moved: Chris Andrews

Seconded: Tony Russo

Carried.

4. APPOINTMENT OF LIGHTHOUSE BOARD MEMBERS

People present were referred to the Appointment of Directors attachment for information about each of the people recommended for appointment.

Tim asked for any questions or comments. None were raised.

Motion

That members appoint the following people to the Board:

- **Antonio Dottore**
- **Wayne Gibbings**
- **Corey Martin**
- **Sarah Scammell**
- **Lea Stevens**

Moved: Gill Halliday

Seconded: Sue Andrews

Carried

All Directors were congratulated and invited to stand so they could be introduced to and acknowledged by everyone present.

5. BRIEF REVIEW OF COMMITTEES OF THE BOARD FOR 2017/18

Tim acknowledged the various sub-committees of the Board and thanked members for their valuable contribution to Lighthouse Disability.

- Family Advisory Committee
- Consumer Reference Group
- Nominations and Appraisals Committee

Noted the Chair of the Board is ex-officio on all Committees

6. INFORMATION ABOUT RECENTLY ESTABLISHED COMMITTEES OF THE BOARD

- Housing Committee - chaired by Wayne Gibbings
- Client Wellbeing and Workforce Engagement Committee - chaired by Lea Stevens
- Finance, Risk and Audit Committee - has been expanded

The new committee structure will be reviewed at Christmas time.



7. INFORMATION ABOUT CELEBRATIONS FOR 30TH BIRTHDAY

Marj Ellis (CEO) gave a brief outline of plans to celebrate the 30th birthday of Lighthouse Disability next year. It is proposed that;

- Clients will have an opportunity to 'glam up' for a celebration at Sferas in September 2019
- An event will be held in March 2019 for staff – also at Sfera's where the first Brenton Wright Awards for Excellent and Innovative practice will be presented.
- Stakeholders - Cocktail party at Government House - date TBC

8. ANY OTHER BUSINESS

Rikki thanked Steve Denholm for his contribution to the CRG.

Tim thanked everyone for their interest and support and invited everyone to join clients for supper.